

Company	Centrum Wealth Limited
Title	Sales Force Administrator
Relevant Experience	Min. 3-5 years in the role of Administrator of Salesforce CRM platform (preferably at a Financial Services Firm)
Education	MSc IT/ MCA/ MBA
Key Responsibility Areas (indicative)	<p>Managing the Salesforce Platform – creation of profiles, workflows, custom dashboards, user access maintenance</p> <p>Providing the L1 support</p> <p>Understanding the business user requirements and converting the same into solutions on the Platform</p> <p>BA responsibilities for Other non-core applications of the Firm. - Basic documentation, BRDs/ FS to be prepared. First level QA/ testing also to be done.</p> <p>Coordination with Developer or related team members and the Infra team as and when required w.r.t L1 Support or Customizations / releases</p>
Job location	Mumbai – Kalina (Work from Office)
Prerequisites	<p>Good communication skills (Verbal & written)</p> <p>Wealth business know-how</p> <p>Knowledge of SF platform and its setup, configs, features, plug-ins to ensure full utilization of the platform.</p>
Email id	careers@centrum.co.in